



Delanoy Education Room

Booking Form

Please complete this form & return via email to info@farmlandmuseum.org.uk.
Once the booking form has been reviewed and the date/s confirmed, you will receive a confirmation. Your booking is not confirmed until you receive our confirmation in writing.

Proposed date/dates and time of booking:

Please include any set up/clear up time needed there may be another booking before or after yours

Name and address of organisation:

Contact name, telephone number and email:

Please provide a brief description of the intended purpose of the room hire:
Such as a meeting, workshop, class etc

Do you require use of TV screen for projection? Yes / No

Do you require a flipchart (you must provide your own paper)? Yes / No

Do you require catering for your event? Yes / No

If yes, our Catering Manager will contact you separately to discuss requirements.

(There are up to 8 rectangular tables & 26 chairs available.)

Boardroom style with seating for people

Lecture style for people

Café style with seating for people

Other *(please describe)*

Payment preference:

Payment by cash/card on
the day

Payment via invoice

Email address for invoice:

I confirm I have read and agree to The Farmland Museum's Terms and Conditions and would like to book the Delanoy Education Room at The Farmland Museum

Signed:

Date:

Print Name: